

## Harbour Committee Work Programme – 2016/2017

Meeting	Standing items to be considered	Type of Report
27 <sup>th</sup> June 2016	1. To elect a Chairman for the Municipal Year	Decision
	2. To appoint of Vice Chairman for the Municipal Year	Decision
	3. To review/note the Harbour Committee's Terms of Reference as per the Council's Constitution	To note
	4. To appoint a Harbour Appointments Sub-Committee	Decision
	5. To appoint a Harbour Asset Review Working Party	Decision
	6. To appoint a Harbour Budget Review Working Party	Decision
	7. To appoint a Pilotage Review Working Party	Decision
	8. To consider the Budget Outturn for previous financial year	To note
	9. To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums	To note
	10. To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report	To note
	11. To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)	To note
	12. To approve an Audit Plan for the Tor Bay Harbour Authority Business Unit	Decision
	13. To approve the Tor Bay Harbour Enforcement and Prosecution Policy (biennial - 2016)	Decision
	14. To review quarterly Accident & Incident for Tor Bay Harbour	To note
	15. To receive a report on the Paignton Harbour Development Opportunity	Decision
19 <sup>th</sup> September 2016	1. To review the Appointment of External Advisors - Appointment of External Advisor	Decision
	2. To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums	To note
	3. To review the Harbour Authority Business Risk Register	Decision
	4. To receive recommendations from the Harbour Asset Review Working Party	Decision
	5. To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report	To note
	6. To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)	To note
	7. To approve the Tor Bay Harbour Marine Environmental Policy (biennial - 2016)	Decision
	8. To approve a Review of the Tor Bay Harbour Pilotage Directions (biennial - 2016)	Decision
	9. To review quarterly Accident & Incident for Tor Bay Harbour	To note

<b>Meeting</b>	<b>Standing items to be considered</b>	<b>Type of Report</b>
13 <sup>th</sup> December 2016	1. To consider the Tor Bay Harbour Authority Budget and Setting of Harbour Charges	Decision
	2. To consider the Annual Compliance Audit of the Port Marine Safety Code	Decision
	3. To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums	Decision
	4. To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report	To note
	5. To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)	To note
	6. To approve the Tor Bay Harbour policy statement for Local Port Services (LPS) (biennial - 2016)	To note

20 <sup>th</sup> March 2017	1. To review the delegated powers of the Executive Head of Business Services	Decision
	2. To agree the Tor Bay Harbour Authority Business Plan 2017/18	Decision
	3. To review the Operational Moorings Policy	Decision
	4. To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums	To note
	5. To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report	To note
	6. To agree the Harbour Committee Work Programme for 2017/18	Decision
	7. To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)	To note
	8. To review and approve the Tor Bay Harbour Asset Management Plan 2017/18	Decision
	9. To review quarterly Accident & Incident for Tor Bay Harbour	To note

**NB** Reports on specific matters that require a decision or are to note, will be added to this programme as and when required. Meeting venues will normally be rotated between Brixham and Torquay.